

Support Staff Application

Henry County R-1 School District



Imagine, Inspire, Innovate...Road to Greyhound Greatness

"Office of the Superintendent"

210 North Street
 Windsor, MO 65360
 Phone: 660-647-3533
 Fax: 660-647-2711
 lorenzk@henrycountyr1.k12.mo.us
 www.henrycountyr1.k12.mo.us

Date:

Name:

Present Address:

City, State:

Zip Code:

Home Phone: Cell Phone:

E-mail:

Social Security #

Permanent Address:

City, State:

Zip Code:

Present Position:

Present Salary:

How Long at Current Position:

Position Applied for:

Date when available:

The Henry County R-1 Board of Education and its employees are committed to maintaining a workplace and educational environment that is free from illegal discrimination or harassment in admission, access, treatment, or employment in its programs, activities and facilities. Discrimination or harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age or any other characteristic is strictly prohibited in accordance with law. The Henry County R-1 School District is an equal opportunity employer. If you have any inquiries, complaints, or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact Superintendent of Schools.

This application is considered completed after receipt of the following:

1. Letter of application; 2. completed application;
3. Current resume; 4. College transcripts;
5. Copy of Missouri Teaching Certificate; and
6. Three letters of professional reference

Educational and Professional Training

	Name of School	Degree or Diploma	Year degree received	Dates of Attendance
High School				
College or University				
College or University				
College or University				

Work Experience

Employer	Work Assignment	Date of Employment	Total Years	Reason for Leaving

References

Name	Official Position	Complete Address	Phone

BACKGROUND CHECK AND INFORMATION

In addition to the following information, a thorough background check may be made at the option of the Henry County R-1 School District.

If "Yes" is selected in response to any question, please send us a detailed explanation.

"Yes" answers to the following questions will not necessarily result in denial of an offer of employment. The Board will consider all the circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the Board in determining your eligibility and suitability for an offer of employment. You must answer "Yes" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "Yes", you must provide dates of the proceedings the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

1. Previous employment in this district? No Yes

Name at earlier employment: _____

2. Were you in the U.S. Armed Forces? No Yes Branch

3. Have you ever been dismissed (fired) from any job, or resigned at the request of and/or pressure from your employer, or left employment while charges against you or an investigation of your behavior was pending?

No Yes

4. Have you ever been refused tenure, reappointment, or continuing contract from any employer?

No Yes

5. Have you ever had any license or certificate of any kind (teaching certificate or other professional license) revoked, suspended, or reprimanded, or have you in any way been sanctioned by or is any charge now pending against you before any licensing, certification, or other regulatory agency or body, public or private?

No Yes

6. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification, or other regulatory body (teacher certification or otherwise) or by your current or any previous employer?

No Yes

Have you ever been involved, or are you currently involved, or do you anticipate involvement in litigation as either the plaintiff/complainant or defendant/respondent?

No Yes

Release of Information

As part of the formal application for a teaching position in the Henry County R-1 School District, I hereby authorize officials of the Henry County R-1 School District to conduct an investigation concerning my background for criminal law violations, major traffic violations, and any reports of prior abuse or neglect concerning children.

This document will specifically authorize the Sheriff of Henry County, Missouri, the Juvenile Officer, the Missouri Division of Family Services, the Missouri State Highway Patrol, any other law enforcement agency, and all employees of deputy of persons or agencies with information about me, to release the information set forth in paragraph 1 above and copies of the same to the Superintendent of Schools, Henry County R-1 School District, Windsor, MO.

I authorize investigation of all statements contained in the formal application and further understand that false or misleading information given in this application or interview(s) may result in discharge.

I certify that the facts set forth in this application are true and complete, and I hereby authorize Henry County R-1 School District to collect information concerning my character, personality, scholarship and general teaching ability.

Special Directions: Download as pdf file and complete on paper or select print and save as pdf to your file *before you close this application to save your work.*

Send by email to Dr. Kristee Lorenz at lorenzk@henrycountyr1.k12.mo.us or bring into the superintendent's office.

Signature

Print Name